

Wisconsin/DOD Pollution Prevention Alliance

Meeting Minutes

MacKenzie Environmental Education Center

Poynette, Wisconsin

May 2, 2002

1. PLACE: The meeting was called to order at 1010 hours in the MacKenzie Environmental Education Center Conference Room. Jerry Rodenberg chaired the meeting and Hugh McAlear served as Recorder.
2. INTRODUCTIONS: The attendees introduced themselves for the benefit of the Speaker.
3. AGENDA: See Attachment 1.
4. ATTENDEES: See Attachment 2.
5. REVIEW OF MINUTES: The Minutes from the 17 January meeting were approved as written.
6. PRESENTATIONS:
 - a. Mr. Neil Peters-Michaud from Cascade Asset Management, LLC, briefed the Alliance on his company's services related to computer de-manufacturing and recycling.
 - b. Mr Jack Annis, Wisconsin Solid and Hazardous Waste Education Center, provided copies of the briefing slides of a talk given at the National Pollution Prevention Roundtable on Environmental Management Systems by the Oregon Air National Guard at Kingsley Field.
7. ACTION ITEMS:
 - a. Membership Issues: Hugh McAlear reported that Ginger Hooper, WDNR, has taken on new responsibilities within DNR and will no longer be a part of the Alliance. Mike Miller reported that Fort McCoy lost the Commercial Activities bid competition and that this likely would be his last meeting.

- b. Web Site Update: Jerry reported that he has received a writeup from the Army Guard that will be posted to the web site. The Air Force Reserves are still deficient in providing a writeup.
- c. Alliance Awards Update: No awards recommendations were submitted. It was recommended that an award be written up for Ginger Hooper. Jerry will prepare the recommendation.
- d. Success Stories: None were submitted. The Laundering success story is not yet complete.
- e. Training Opportunities: Peter Schuster mentioned that RCRA Refresher training is available at the State HAZWASTE Training Center. He will alert Alliance members via the List Serve on training. It was mentioned that the Multi-State Working Group is having a Workshop in Orlando, 3-4 June that is heavily focused on EMS. The Joint Serves P2 and Hazardous Waste Conference is scheduled for 19-23 August in San Antonio. The next Great Lakes Regional Pollution Prevention Roundtable meeting is scheduled for 26-28 August in Toronto.
- f. Opportunity Assessments: None
- g. Historical File: With Mike Miller's probable exit from the Alliance the Historical File will be rotated on 1 year stints among the Alliance members. The Army Guard volunteered for the first iteration.
- h. CY 2002 Annual Work Plan: The Alliance approved the CY 2001 Annual Achievement Report (Attachment 3) and agreed that it be posted to the Alliance web site. The Alliance also reviewed the CY 2001 Work Plan and updated it to a draft final CY 2002 Annual Work Plan (Attachment 4). Final adoption will occur at the next meeting.
- i. Miscellaneous Discussion:
 - (1) Jack Annis mentioned that the State of Wisconsin has developed a coordinated web site for P2. Through a collaborative effort, the Wisconsin Departments of Commerce and Natural Resources and the University of Wisconsin Extension are showcasing the new web site at <http://wip2.uwex.edu>.
 - (2) Phil Kaplan mentioned that the EPA Publication 'An Organizational Guide to Pollution Prevention' is now available free of charge from the EPA National Service Center for Environmental Publications, Cincinnati, OH. The telephone number is (800) 490-9198.

- (3) Mike Miller mentioned that the new DRMO contract for Universal Waste is bad and Fort McCoy will not use it as written. It does not allow for recycling.
- (4) Phil Kaplan mentioned that the EPA Office of Solid Waste is partnering with the Corps of Engineers on deconstruction activities. One of the sites being looked at is Badger Army Ammunition Plant. It was suggested that we try and have a meeting there.

8. TASKINGS FOR THE NEXT MEETING:

- a. Prepare and submit a unit write-up for the web site to Jerry Rodenberg – Air Force Reserves.
- b. Prepare an award recommendation for Ginger Hooper – Jerry
- c. Complete the absorbent laundering success story – Kevin/Jerry/Pete
- d. Notify the Alliance via the list serve on available HAZWASTE training - Pete
- e. Provide an electronic copy of the CY 2001 Annual Achievement Report to Jerry for posting on the web site - Hugh
- f. Post the CY 2001 Annual Achievement Report to the Alliance Web Site – Jerry
- g. Review the draft final CY 2002 Annual Work Plan prior to the next meeting – all
- h. Contact Badger AAP to determine the feasibility of holding a meeting there – Hugh

9. NEXT MEETING: The next meeting is scheduled for 10:00 a.m., Thursday, 5 September at Volk Field.